

LARPwest Grievance Subcommittee Representative Position Description

About the LARPwest Grievance Subcommittee:

The LARPwest Grievance Subcommittee is the central body responsible for handling disputes and grievances. It overarches all current and potential LARPwest events and members. Its main intention is to help ensure the community is a safer, more inclusive place.

About this position:

Grievance Representatives are members of the WA LARP community who are entrusted with handling Grievance procedure and cases. They provide opportunities to all community members to submit concerns and complaints. They investigate, write reports, and deliberate recommendations on active Grievance cases. Grievance Representatives may also be involved in writing Grievance policies and internal documents, as per experience and availability.

Duties and Responsibilities:

- Ensure all community members have the opportunity and support to submit Grievances
- Uphold the LARPwest Player Code of Conduct
- Uphold the LARPwest Grievance Subcommittee Code of Conduct
- Be a point of contact for the community about Grievance procedure
- Monitor and provide input in the LARPwest Grievance Subcommittee Facebook group chat
- Handle Grievance cases, including investigating, report writing and communicating with Involved Parties
- Attend Grievance meetings over Discord
- Contribute to Grievance policy writing
- Carry out duties in accordance with ethical principles of confidentiality, consent, and procedural fairness

Time Commitment:

- One hour-long scheduled meeting a month over Discord.
- Occasional additional case meetings.
- Roughly one hour a week for monitoring the group chat, policy writing, and other miscellaneous tasks.
- The time commitment for Handlers on active cases is slightly higher. Grievance Representatives will be consulted about their availability before cases are assigned.